

Contract Training

“Really enjoyed the instructors knowledge of subject and her enthusiasm and passion for her work”

Nanaimo Travellers Lodge - Stress Management

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**VANCOUVER ISLAND
UNIVERSITY**

*The information contained in this guide is accurate at the time of printing.
Vancouver Island University reserves the right to make such changes as necessary,
including cancellation and adjustment of courses.*

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**VANCOUVER ISLAND
UNIVERSITY**

**Professional Development
& Training**

Our Services for Employers

As an employer, you rely on staff to have current skills and information. You may also need contemporary management skills to address the challenge of operating in today's competitive market.

We can assist you with:

- Staff training
- Identifying your organization's learning needs
- Customizing programs to meet your goals
- Development training plans
- Training your organization's leaders and managers.

**“Excellent course,
learned more than expected”**

Shaw Cable- Advanced Outlook

Invest effectively in staff training that brings positive returns. Contract Training can provide any course to your employees on-site, tailored to your needs, schedule and budget. The right employee training, development and education, at the right time, provides big payoffs for the employer in increased productivity, knowledge, loyalty and contribution. For more information visit viu.ca/pdt/customizedtraining.asp.

“Enjoyed the hands on training”

Shaw Cable- Advanced Outlook

Courses and programs

First Aid

- CPR
- Occupational First Aid
- Standard First Aid

Supervisor Safety Training

- Crane Safety
- Confined Space Entry
- Fall Prevention
- Personal Protective Equipment
- Forklift
- H2S Alive
- Traffic Control
- WHMIS
- Accident and Incident Investigation
- Security Awareness
- Task Hazard Assessment

- Safety Management Systems
- Lock Out/Tag Out
- How to Implement a Health and Safety Program

Computer Training

- Excel
- Word
- Outlook
- Publisher
- Power Point
- WordPress

Hospitality and Customer Service

- Serving it Right
- Worldhost – Customer Service
- Customer Service Training

Professional Development

- Leadership and Change
- Self-Awareness
- Developing Star Employees
- Presenting with Influence
- Writing with Influence
- Carpentry Upgrading
- Worksafe Training – Anti Bullying and Harassment
- Non Violent Crisis Intervention
- Nursing Foot Care
- Management Skills for Supervisors
- Project Management
- Change Management
- Conflict Management
- Recruiting and Hiring High Performance Employees
- Time Management
- Effective Decision Making and Problem Solving
- Motivating and Engaging Employees
- Team Building
- Coaching strategies for Effective Leaders
- Cross Cultural Leadership
- Organizational Development